

21 June 2018

CIRCULAR

This is for the information to all the members of Academic Monitoring Committee (AMC) that as the institute shall apply for NAAC accreditation, henceforth AMC is renamed as Internal Quality Assurance Cell (IQAC). In this regard, Dr. Abhijit Deshpande (HOD, Dept of Civil Engg) has been appointed as Coordinator for the IQAC.

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Principal

Principal

**M. Patel Institute of Engg. &
Tech., Shahapur, Bhandara**



Copy to:

1. Dr. Abhijit Deshpande, HOD Civil (For Information and necessary action)
2. Dr. P.R. Harde, Professor Civil Engg
3. HOD E&C *[Handwritten signature]*
4. HOD Gen Engg *[Handwritten signature]*
5. HOD Mechanical *[Handwritten signature]*
6. HOD Computer *[Handwritten signature]*

MINUTES OF MEETING

Minutes of the IQAC Committee of the Institute held on 28 June 2018 at 11.00 A.M in the Seminar Hall, MIET, Shahpur, Bhandara. The following signatories attended the meeting;

Sr. No	Name of The Person	Designation
1	Dr. A.L. Nashine, Principal	Chairperson
2	Shri Nikhil Rajendra Jain, Secretary, Gondia Education Society	Management Representative
3	Dr. P.R. Harde, Professor Civil Engg	Professor
4	Shri I.P. Nikose, HOD Electronics & Communication	Member
5	Dr. M.K. Tiwari, Head Gen Engg	Member
6	Dr. A.M. Deshpande, HOD Civil	IQAC Coordinator
5	Shri. Mohammed Nasir, R&D In charge & NAAC Coordinator	Member
6	Shri. A.N. Motiwal, HOD Mechanical & Academic In charge	Member
7	Smt. Shraddha Agnihotri, HOD Computer Technology	Member
8	Shri. C.V. Kahalkar, Sr. Admin. Officer	Member
9	Adv. Smt. Mrunal Munishwar, (Representing Member Local Society)	Member
10	Mr. Deepak Patle, Student Representative (Boy), Final Year Electronics & Comm Engg	Member
11	Ms. Akashya Nagpure Student Representative (Girl), Final Year Civil Engg	Member
12	Shri . Kartik Thosare (Alumni), Jr. Engineer, Sunflag Iron & Steel Company Limited, Bhandara	Member
13	Shri Parag V. Khaparde (Industrialist, Bhandara)	Member

Following are the Agenda of the meeting;

1. The meeting commenced with the pre-circulated agenda
2. The IQAC coordinator welcomed and greeted all the members.
3. The IQAC coordinator has given the brief information about the function of IQAC and strategies.
4. Preparation for NAAC for the institute has been discussed.
5. Proposal for organizing guest lecture in different departments
6. Arrange a national level conference at the institute.
7. Allotment of faculty mentors for the students.
8. Starting a basic foundation course for the 1st year students.
9. Preparation of the college magazine.
10. Emphasis shall be given on T&P.
11. Encouraging students for industrial trainings and registration for MOOC courses.
12. Formation for committee for Academic Audit.
13. Formation for committee for Administrative Audit.



A.L. Nashine
Principal
M. Patel Institute of Engg. &
Tech., Shahapur, Bhandara

9 Jan 2019

MINUTES OF MEETING

Minutes of IQAC meeting of the institute held on 09/Jan 2019 at 12.30 P.M in the principal office, MIET, Shahpur, Bhandara and following points were discussed;

1. Arraigning of guest lecturers/ workshops in respective departments
2. A National level conference shall be arraigned at the Institute on 7th March as proposed date



IQAC Coordinator


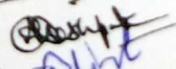
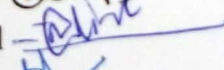



PRINCIPAL & Chairman (IQAC)

Principal
M. Patel Institute of Engg. &
Tech., Shahapur. Bhandara



Meeting attended by;

1. HOD Gen Engg
2. HOD E&C 
3. HOD Civil Engg 
4. HOD Mechanical 
5. HOD Computer 
6. Prof. Md. Nasser, In-Charge NAAC

25 April 2019

MINUTES OF MEETING

Minutes of IQAC of the Institute held on 25 April 2019 at 11.30 A.M in the Seminar Hall, MIET, Shahpur, Bhandara

Agenda: Discussion about status and achievement of the proposed quality initiative: by the IQAC for the year 2018-19

As per the minutes of the earlier meeting held on 28 June 2018 for the Academic year 2018-19 quality initiatives by IQAC were proposed accordingly achievements /compliance of these initiatives are as follows:

Sr No	Proposed Quality Initiative by IQAC for year 2018-19	Achievement (Yes/No)	Achievement of the proposed quality initiatives
1	Proposal for arraigning guest lectures	Yes	Guest lectures/ training program / workshops have been carried by all the departments
2	Arrange a national level conference at the institute	Yes	National Conference has been held with publication in the journal
3	Allotment of faculty mentors for the students.	Yes	Faculty mentors have been allotted to students
4	Starting a basic foundation course for the 1 st year students.	Yes	Basic foundation Course was conducted for 1 week for 1 st year students
5	Preparation of the college magazine	No	Focus is needed to prepare magazine for next academic year
6	Issues to improve student placement	Partially Fulfilled	More efforts are need for placement
7	Encouraging students for industrial trainings and registration for MOOC courses	Partially Fulfilled	More encouragement is needed for student's registration to MOOC courses
8	Formation for committee for Academic Audit.	Yes	Committee has been formed
9	Formation for committee for Administrative Audit.	Yes	Committee has been formed
10	Conduct Alumni meet on January 2019.	Yes	Alumni meet conducted as planned
11	Purchase of text books & subscription of e-journals.	Yes	Text books and e Journals have been purchased



Anilash
Principal
M. Patel Institute of Engg. & Tech., Shahapur, Bhandara